



Literacy Link – Leamos
“Let’s Read”

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Learner-Tutor Agreement

The Learner

1. I agree to meet with my tutor at least _____ a week for _____ hours.
2. I will be on time for our meetings. If I must be late or cannot come, I will call my tutor ahead of time to say that I will be late or absent so that my tutor is not waiting on me.
3. I agree that I will do my homework, and will bring it to our next meeting for my tutor to check.
4. I will ask my tutor to explain things I do not understand.
5. I will talk with my tutor about the things I want or need to learn. This will help my tutor plan lessons which will help me.
6. I will follow this agreement, and I understand that I will be dropped from the program if I miss three (3) consecutive meetings and have not notified my tutor before each of the missed meetings.

Learner Signature

Date

The Tutor

1. I will prepare lessons to help you reach your goals.
2. I will be on time for our meetings. If I must be late or absent, I will call you. If you are late or absent, I will wait 15 minutes before leaving our meeting place.
3. I will arrange for books and other materials needed for the lessons I teach you.
4. I will talk with you about your goals and we will plan lessons that are relevant and important to you.
5. I will provide a meeting place and make arrangements for a change if the need arises.
6. I will document our work together so that we have a record of your progress toward the goals you’ve set.
7. I understand these responsibilities and will follow this agreement.

Tutor Signature

Date